

Application for CPD endorsement

Course endorsement and licence agreement



The Psychotherapy and Counselling Federation of Australia (PACFA) is committed to upholding high standards in the profession and provides high quality continuing professional development (CPD) courses to our members.

This form is for education and training content developers and/or presenters to submit when seeking endorsement and licence agreement for a CPD course. If an application is for more than one course, please submit a completed form for each course. *Please note that amendments to any part of the CPD course endorsement details and licence agreement after PACFA has advised the education and training content developer and/or presenters of the approval outcome decision may incur a fee of \$25.00 inclusive of GST.*

By submitting this form, the education and training content developers and/or presenters confirm that it wishes PACFA to review the CPD course for the purpose of endorsement and/or licence agreement and agree to the payment of the associated fees as advised within the [Continuing professional development endorsement guidelines](#).

CPD course details for endorsement and licence agreement

CPD course title

URL to course registration details on applicant website

Presenter name(s), qualifications and experience (relevant to the topic)

Please provide a short summary (no more than 150 words) of the CPD course details, including topics covered, delivery method and other important information for inclusion on the PACFA website.

Course delivery details (time, date, mode of delivery)

Course seeking endorsement and licence agreement meets the requirements for category A B Duration

Education and training content developer has paid the licence fee and has an existing licence agreement No Yes Name

Complete the following course delivery details for each licenced subsequent delivery

Course delivery details (time, date, mode of delivery)

Education and training provider declaration

On behalf of I acknowledge that the above-mentioned CPD course details are accurate, and as it will appear for endorsement on PACFA's website and in eNews as subject to the terms and conditions set out in the [PACFA Continuing professional development endorsement guidelines](#).

Applicant full name Signature

Please submit and upload a completed form for each CPD course with your online application